

**SCHEDULE « A »
CIVIC ADDRESSING**

Sample Civic Address Request Form



Municipality of West Nipissing
101 – 225 Holditch Street • Sturgeon Falls, ON • P2B 1T1
Phone: 705-753-2250 • Fax: 705-753-3950

REQUEST FOR 9-1-1 SIGN

Property Owner's Name(s):				
Phone or Cell Number :				
Full Mailing Address:				
Tax Assessment Roll Number:				
Road Name (that driveway intersects with):				
Legal Description of Property Requiring 9-1-1 Signs:				
Concession:	Lot:	Part:	Plan:	
Geographic Township of:				
Building Permit Number:				
There is a fee of seventy-five dollars(\$75.00) to cover the cost of the supply and installation of civic addressing signage. This fee must be included with this application. Also, there will be a fee of twenty-five dollars(\$25.00) for any cheque returned NSF.				
To determine a civic address, a distance measurement is taken to the centre of the driveway; therefore, the driveway MUST be in and should be marked.				
Please attach a copy of the municipal entrance permit if applicable:				

FOR MUNICIPAL OFFICE USE ONLY:	
Payment Received by:	
Request for 9-1-1 Sign received on:	
Assigned 9-1-1 number:	
9-1-1 sign installed by:	
9-1-1 sign installed on (date):	